



# **BROOKLYN FRIENDS SCHOOL**

## **Associate Teacher Position Description**

Brooklyn Friends School (BFS) seeks Preschool (3s and 4s) Associate Teachers. Preschool (PS) Associates are an essential part of the learning community, and receive exceptional experience and training for their eventual role as Head Teacher while also providing BFS students with a high level of care and instruction.

Associate Teachers have the opportunity to participate in the variety of experiences and responsibilities that are needed to become successful classroom teachers.

### **Primary Responsibilities**

- Support, collaborate and participate fully with the Head Teacher to:
  - Plan and conduct small group or whole class lessons and activities
  - Assist with classroom management
  - Assess and document students' needs
  - Support the social/emotional development of students
- Work collaboratively with the grade-level teaching team
- Perform necessary routine tasks and daily maintenance of the classroom
- Engage in duties and care for the school community

### **Qualifications**

Bachelor's degree required

MA or MS Ed. (or working toward an advanced degree) in Early Childhood Education, preferred

Experience working in early childhood

A flexible and patient approach toward work, and a willingness to learn

Demonstrated cultural competency and commitment to diversity, equity and inclusion

Brings a passion and desire to create a joyful learning environment

### **To Apply**

Qualified candidates should submit a cover letter, resume and a list of three references with emails and phone numbers to [psassociateteacher@brooklynfriends.org](mailto:psassociateteacher@brooklynfriends.org).

To learn more about our school, candidates should visit our website at [www.brooklynfriends.org](http://www.brooklynfriends.org).