



September 28, 2018

Dear Craft Vendors + Artisans,

On Saturday, December 1, 2018 from 11am to 5pm, Brooklyn Friends School will host its 38th Annual WinterFest. Held at the Brooklyn Friends School building on 375 Pearl Street, WinterFest highlights include a local artisan holiday market, music and entertainment, children's activities and craft workshops, food, and fun! A favorite annual tradition, our Fest is open to both our 900+ students and families, as well as the general public, with no fee to enter.

As a local maker, artist and business owner, we would love for you to join us at WinterFest. You can rent your own vendor table or share a table with another vendor and set-up your own "pop-up" for the day selling your goods. Your table fee goes toward fundraising initiatives that support our creatively-rich and diverse BFS school community.

Attached you will find our application form, which also can be found at [brooklynfriends.org/winterfest](http://brooklynfriends.org/winterfest) — we look forward to hearing more about your craft! We will be in touch about your application and acceptance to the WinterFest on a rolling basis throughout October. We are also happy to answer any initial questions you may have, so contact us at [winterfest@BrooklynFriends.org](mailto:winterfest@BrooklynFriends.org).

Many thanks for your consideration.

In Friendship,

Kelly Bracher  
BFS WinterFest Committee



# Vendor Application Form

Saturday, Dec 1, 2018  
11am–5pm

Send this form along with  
payment to:

Brooklyn Friends School  
Attn. WinterFest  
375 Pearl Street  
Brooklyn NY 11201

Acceptance Notification:  
Rolling—based on availability

[brooklynfriends.org/winterfest](http://brooklynfriends.org/winterfest)

Include check or money order payable to Brooklyn Friends School, or credit card (+ \$4 processing fee). We will hold payments for processing until decisions have been made and communicated. Please note that your payment will be processed (check or credit card) immediately upon your acceptance to the Fest.

A payment must be received in order to be considered for placement in WinterFest.

Accepted faculty, staff, and students will receive a 20% discount.

Name(s)		
Business Name (please list EXACTLY as you would like it to appear on any promotional materials)		
Street Address		
City	State	Zip Code
Mobile Phone Contact		Additional Phone Contact
Email		Website
Do you have a Facebook page (please list)?		Do you have an Instagram handle (please list)?
Have you participated in WinterFest in past years?		Price range of goods
If so, which years?		
What is your first choice for vendor space? <input type="radio"/> Shared Table (\$80) <input type="radio"/> Full Table (\$160)		Do you have a vendor you would like to share space with?
Do you have an affiliation with Brooklyn Friends School? If so, please let us know how you are connected.		
Brief description of your crafting, merchandise and production practices. If there is something special about your craft (made out of recycled materials, % to charity, etc.) please let us know. PLEASE provide a web link of items; or email images to <a href="mailto:winterfest@BrooklynFriends.org">winterfest@BrooklynFriends.org</a>		
Special Requests (e.g., electrical outlet, wall space, space near another vendor). We will do our best to honor special requests but we cannot guarantee them.		
If paying by credit card, please provide name on card, credit card number, and exp date (+ \$4 processing fee):		